

# Building Race Management Resources at your Facility

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# Session Outline

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- Personnel / Club Members – How to organize and build your team
- Equipment & Boats
- Leveraging Resources Beyond your Club (like when you don't have enough boats!)
- Training
- Whatever you want to talk about!



# Building Race Committee Personnel

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- What challenges do you face trying to get people to join the RC?
  - Time commitments
  - Lack of skills or knowledge
  - Fear of being judged by their peers
- What motivates people to join the race committee?
  - Learn something new
  - Social - FUN
  - Reward/ Recognition
  - Obligation



# Building Race Committee Personnel

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## INVESTMENT

Time, effort, money, risk



# Building Race Committee Personnel

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Training volunteers – set people up for success

The hardest part is starting

1. Set realistic goals
2. Fire starter – motivate people to learn
  - club officer, respected race official, employee
3. Start small
  - Mentoring –bring a new person on the RC
  - Study group – Socratic method
4. Get people on the water



# Building Race Committee Personnel

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## Sign Up for Race Committee

- Volunteer Matrix – Google Forms
  - Send to a targeted audience first
- Direct calls, email
- Mass plea
- Don't turn away volunteers



# Equipment & Boats

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## Some things to think about....

- What stuff do you want to provide? What stuff do you want them to bring?
  - If you split the difference, what makes the most sense for you to provide?
- What is your budget?
- Who is in charge of inventory, repair, distribution and organization?
- What is the policy for lost or damaged items?





# 2014 CYC Race Committee Equipment Check List



Event \_\_\_\_\_ Date \_\_\_\_\_ Vessel \_\_\_\_\_

Assigned to: \_\_\_\_\_

\_\_\_\_\_ Radios # \_\_\_ & \_\_\_

\_\_\_\_\_ Finish Sheets

\_\_\_\_\_ Compasses # \_\_\_ & \_\_\_

\_\_\_\_\_ Cover Sheets (10) *(signal boat only)*

\_\_\_\_\_ GPS # \_\_\_\_\_

\_\_\_\_\_ Signal Boat Flags (full set + class flags) *(Carrier's are onboard already)*

\_\_\_\_\_ Anemometer # \_\_\_\_\_

\_\_\_\_\_ Mark Set Boat Flags  
(A,C,H,M,N,S,Class,Blue,RC)

\_\_\_\_\_ Recorder # \_\_\_\_\_

\_\_\_\_\_ Stop Watch (2) *(signal boat only)*

**Extra Items (circle or fill in)**

\_\_\_\_\_ Air Horn Canisters (4)

1. Binoculars # \_\_\_\_\_

\_\_\_\_\_ Air Horn Tops (2)

2. Ollie \_\_\_\_\_

\_\_\_\_\_ Loud Hailer *(signal boat only)*

3. Computer + Hotspot \_\_\_\_\_

\_\_\_\_\_ Wind Wands (5+)

4. \_\_\_\_\_

\_\_\_\_\_ Whistle

5. \_\_\_\_\_

\_\_\_\_\_ Clipboards w/pads *(5-signal boat; 2-markset boat)*

6. \_\_\_\_\_

\_\_\_\_\_ Sign Board *(Carrier's are onboard already)*

7. \_\_\_\_\_

\_\_\_\_\_ Inflators (2) *(markset boats only)*

8. \_\_\_\_\_

\_\_\_\_\_ Extra Mark Valve Cap *(markset boats only)*

\_\_\_\_\_ Zip Ties

\_\_\_\_\_ Rubber Bands

\_\_\_\_\_ Dry Erase Markers and Eraser

\_\_\_\_\_ Scissors

\_\_\_\_\_ Batteries AA / AAA / C / D

\_\_\_\_\_ Duct Tape

**PLEASE CHECK ALL  
ITEMS ON SHEET AND  
IN YOUR GEAR BAG  
BEFORE YOU GO TO  
YOUR BOAT!**



# Equipment & Boats

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## What about boats?

- Again – do you supply them or do they bring their own?
  - If they bring their own do you reimburse gas?
  - If you supply, what training will you require of operators? What is the check out/check in process? How do you tactfully tell a bad driver to stop crashing into the dock?
- What type of boat will work best?
  - How many different uses will you need it for?





# 2014 CYC RC Vessel Checklist



Event \_\_\_\_\_ Date \_\_\_\_\_ Vessel \_\_\_\_\_

Captain: \_\_\_\_\_

Crew: \_\_\_\_\_ Crew: \_\_\_\_\_

**Equipment:**

- \_\_\_\_\_ Lifejackets # of \_\_\_\_\_
- \_\_\_\_\_ Boat Hook
- \_\_\_\_\_ Fire Extinguisher # of \_\_\_\_\_
- \_\_\_\_\_ First Aid Kit
- \_\_\_\_\_ Hand Pump
- \_\_\_\_\_ Bolt Cutters *(N/A Kay Baxter)*
- \_\_\_\_\_ Flares
- \_\_\_\_\_ Tool Kit
- \_\_\_\_\_ Life Ring / Type IV Throwable
- \_\_\_\_\_ Throw Rope
- \_\_\_\_\_ Towing Bridle / line
- \_\_\_\_\_ Fenders # of \_\_\_\_\_
- \_\_\_\_\_ Dock Lines # of \_\_\_\_\_
- \_\_\_\_\_ Anchor & Rode
- \_\_\_\_\_ Bucket
- \_\_\_\_\_ VHF *(mounted)*

**Mechanical:**

- \_\_\_\_\_ Blower *(Vanenna & Latham only)*
- \_\_\_\_\_ Bilge Pump(s)
- \_\_\_\_\_ Nav Lights
- \_\_\_\_\_ Idle RPM @ \_\_\_\_\_

**Fuel:**

- \_\_\_\_\_ Gauge Reading *(Argo, Kay Baxter, Mac)*
- \_\_\_\_\_ Port Tank Gauge Reading *(Vanenna)*
- \_\_\_\_\_ Star Tank Gauge Reading
- \_\_\_\_\_ Port Tank Stick Reading *(Latham)*

**Storage:**

- \_\_\_\_\_ Ship's Log Complete
- \_\_\_\_\_ Vessel Secured – bow/stern/spring lines
- \_\_\_\_\_ Lifejackets properly stowed
- \_\_\_\_\_ Canvas snapped/zipped
- \_\_\_\_\_ Windows closed and clasped
- \_\_\_\_\_ Garbage / Equipment removed
- \_\_\_\_\_ Vessel plugged in
- \_\_\_\_\_ Checklist turned in

**Comments / Problems**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Returned By: \_\_\_\_\_

**FORM MUST BE TURNED INTO SCOTT OR LEFT ON HIS DESK**





# Outside Resources - Training

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US Sailing can offer the pathway to building resources at your Club.

US Sailing trains sailors from beginners to Olympians, cruisers to powerboat operators, instructors to program directors, club officers to class officers and race officials to umpires.

Tom Hubbell, President of US Sailing



# Outside Resources - Training

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Your Club can expand its resources through continued education and training. US Sailing's mission is to introduce as many people as possible to this great sport we all enjoy.

Education and instruction is provided in many areas:

- Smallboat – Learn to Sail / Teach Sailing
- Keelboat - Learn to Sail / Teach Sailing
- Powerboat – Learn to drive Powerboats / Teach
- Windsurfing – Learn to Windsurf / Teach
- Reach – STEM



# Outside Resources - Training

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- Safety At Sea
- Adaptive Sailing
- Community Sailing
- Junior Big Boat
- Various Symposiums and Forums
- Race Officials Seminars



# Outside Resources - Training

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US Sailing Race Officials

Race Committee 101

One Day Race Management Seminar

Two Day Race Management Seminar

One Day Judge Seminar

Two Day Judge Seminar

Umpire Seminar





# Contact Information

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the box

*Thank you for attending this session*

